

Instructions for EAMT 2020 Proceedings

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Abstract

This document contains the instructions for preparing a camera-ready manuscript for the papers in the proceedings of EAMT 2020. The document itself conforms to its own specifications, and is therefore an example of what your manuscript should look like. Authors are asked to conform to all the directions reported in this document.

1 Credits

This document is derived from the instructions for EAMT 2018 which was the latest in a long line of adaptations: EAMT 2009, EAMT 2011, EAMT 2012, EAMT 2014, EAMT 2015, EAMT 2016, EAMT 2017, Coling 2008, ACL-07, Coling/ACL-06, EACL-06, ACL-05 and EACL-03. All these were based on the formats of earlier ACL and EACL Conference proceedings. Those versions were written by several people, including John Chen, Henry S. Thompson and Donald Walker.

2 Introduction

The following formatting instructions are directed to authors of papers accepted for publication in EAMT 2020 proceedings.

See also the conference website¹ for additional advice and information regarding submission. All authors are required to adhere to these specifications. Authors are required to submit their papers in PDF (Portable Document Format). The proceedings will be printed on **A4 paper**. Authors

from countries in which access to word processing systems is limited should contact the general chair, Mikel L. Forcada at `mlf@ua.es` as soon as possible.

3 General Instructions

Manuscripts must be in two-column format. Exceptions to the two-column format include the title, authors' names and complete addresses, which must be centered at the top of the first page, and any full-width figures or tables (see the guidelines in Subsection 3.5). **Type single-spaced.** Start all pages directly under the top margin. See the guidelines later regarding formatting the first page.

See Section 4 for information on the maximum number of pages.

If you are using Overleaf, you can use this document as a template for your submission. Simply create your own copy of this read-only document by clicking on the main Overleaf menu (see Figure 1) at the top left of the document editing window and then click on "Copy Project". You can then modify the newly created document.

3.1 Electronically-available resources

This description is provided in \LaTeX 2e (eamt20.tex) along with the \LaTeX 2e style file used to format it (eamt20.sty) and an EAMT bibliography style (eamt20.bst); and in PDF format (eamt20.pdf). These files are all available at <https://eamt2020.inesc-id.pt#templates>. There is also a Microsoft Word document template (eamt20.dot) available at the same URL. We strongly recommend the use of these style files, which have been appropriately tailored for the EAMT 2020 proceedings.

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¹<https://eamt2020.inesc-id.pt>

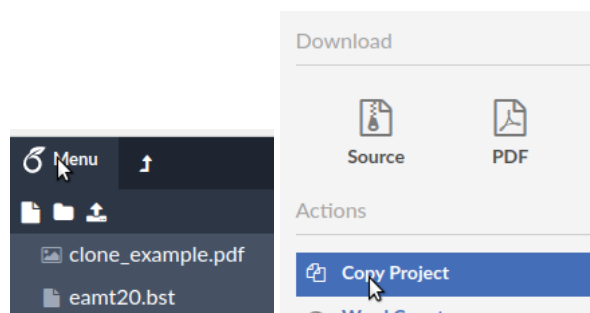


Figure 1: How to clone the LaTeX template in Overleaf

3.2 Format of Electronic Manuscript

For the production of the electronic manuscript you must use Adobe's Portable Document Format (PDF). This format can be generated from postscript files. On Unix systems, you can use `ps2pdf` for this purpose. Under Microsoft Windows, you can use Adobe's Distiller or GSview (File>Convert>pdfwrite); if you have *cygwin* installed, you can use *ps2pdf*. Note that some word processing programs generate PDF which may not include all the necessary fonts (esp. tree diagrams, symbols). When you print or create the PDF file, there is usually an option in your printer setup to include none, all or just non-standard fonts. Please make sure that you select the option of including ALL the fonts. *Before sending it, test your PDF by printing it from a computer different from the one where it was created.* Moreover, some word processors may generate very large postscript / PDF files, where each page is rendered as an image. Such images may reproduce poorly. In this case, try alternative ways to obtain the postscript and / or PDF. One way on some systems is to install a driver for a postscript printer, send your document to the printer specifying "Output to a file", then convert the file to PDF.

It is of utmost importance to specify the **A4 format** (21.0 cm x 29.7 cm) / (8.3 in x 11.7 in) when formatting the paper. When working with `dvips`, for instance, one should specify `-t a4`.

Print-outs of the PDF file on A4 paper should look like the present document, which conforms to the formatting requirements. *Note that in order for your paper to print correctly, you should disable centering and scale-to-fit options on your printer.* If you cannot meet the above requirements about the production of your camera-ready paper, please contact the programme chairs as soon as possible.

3.3 Layout

Format manuscripts two columns to a page, in the manner these instructions are formatted. The exact dimensions for a page on A4 paper are:

- Left and right margins: 2.5 cm (1 in)
- Top margin: 2.5 cm (1 in)
- Bottom margin: 2.5 cm (1 in)
- Column width: 7.7 cm (3.1 in)
- Column height: 23.7 cm (9.4 in)
- Gap between columns: 0.5 cm (0.2 in)

3.4 Fonts

For uniformity, Adobe's **Times Roman** font should be used. In $\text{\LaTeX}2\epsilon$ this is accomplished by putting

```
\usepackage{times}
\usepackage{latexsym}
```

in the preamble. If Times Roman is unavailable, use **Computer Modern Roman** ($\text{\LaTeX}2\epsilon$'s default). Note that the latter is about 10% less dense than Adobe's Times Roman font.

3.5 The First Page

Center the title, authors' names and affiliations across both columns. Do not use footnotes for affiliations. Do not include the paper ID number assigned during the submission process. Use the two-column format only when you begin the abstract.

Title: Place the title centered at the top of the first page, in a 15-point bold font. Long titles should be typed on two lines without a blank line intervening. Approximately, put the title at 2.5 cm (1 in) from the top of the page, followed by a blank line, then the authors' names, and the affiliations on the following line. Do not use only initials for

given names (middle initials are allowed). Avoid capitalizing last names. The affiliation should contain the author's complete address, and if possible an electronic mail address. Leave about 2 cm (0.75 in) between the affiliation and the body of the first page.

Abstract: Type the abstract at the beginning of the first column. The width of the abstract text should be smaller than the width of the columns for the text in the body of the paper by about 0.6 cm (0.25 in) on each side. Center the word **Abstract** in a 12 point bold font above the body of the abstract. The abstract should be a concise summary of the general thesis and conclusions of the paper. It should be no longer than 200 words.

Text: Begin typing the main body of the text immediately after the abstract, observing the two-column format as shown in the present document. Use 11 point font for text. **Indent** when starting a new paragraph, except for the first paragraph following each heading.

3.6 Sections

Headings: Type and label section and subsection headings in the style shown on the present document. Use numbered sections (Arabic numerals) in order to facilitate cross references. Number subsections with the section number and the subsection number separated by a dot, in Arabic numerals. Do not number subsubsections. Use 11 point font for subsection headings and 12 point font for section headings.

Citations: Citations within the text appear in parentheses as (Gusfield, 1997) or, if the author's name appears in the text itself, as Gusfield (1997). Citations in parentheses should not be used as linguistic phrases; for example, instead of “(Gusfield, 1997) argues that ...” say “Gusfield (1997) argues that ...”. Treat double authors as in (Aho and Ullman, 1972), but write as in (Chandra et al., 1981) when more than two authors are involved. Append lowercase letters to the year in cases of ambiguity as in (Gledson and Keane, 2008a). Collapse multiple citations in parenthesis as in (Gusfield, 1997; Aho and Ullman, 1972) and like this for multiple citations with the same-named author: (Tam and Schultz, 2006, 2007; Gledson and Keane, 2008a,b).

References: Gather the full set of references together under the heading **References**; place the

section before any Appendices, unless they contain references. Arrange the references alphabetically by the first author's last-name, rather than by order of occurrence in the text, and invert the first-name and last-name of the first author (only). Provide as complete a citation as possible, using a consistent format, such as the one for *Computational Linguistics* or the one in the *Publication Manual of the American Psychological Association* (American Psychological Association, 1983). Use of full names for authors rather than initials is preferred. Use full names for journals and conferences, not abbreviations (for example “45th Meeting of the Association for Computational Linguistics”, not “ACL07”).

The L^AT_EX2e and BibT_EX style files provided roughly fit the American Psychological Association format, allowing regular citations, short citations and multiple citations as described above.

Appendices: Appendices, if any, directly follow the text and the references (but see above). Letter them in sequence and provide an informative title: **Appendix A. Title of Appendix.**

Acknowledgements: the acknowledgement section should go as a last section immediately *before the references*. Do not number the acknowledgement section.

3.7 Footnotes

Put footnotes at the bottom of the page and use 9-point font. They may be numbered or referred to by asterisks or other symbols.² Footnotes should be separated from the main text by a line.³

3.8 Other formatting hints

Camera-ready papers should follow commonly accepted typographical conventions. Here are some of them:

- Use an en-dash (L^AT_EX “–”) for language pairs: “English–Swahili”, not “English-Swahili”.
- Use an en-dash (L^AT_EX “–”) for number ranges: “3–4”, not “3-4”.
- When typesetting math, function or variable names with more than one letter should be

²This is how a footnote should appear. Footnote numbers in the main text should follow punctuation

³Note the line separating the footnotes from the text.

typeset in Roman (using `\mathrm`), not italics: “`distance(a, b)`”, not “*distance(a, b)*”.

- When typesetting subscripts which are words or word abbreviations, make sure you typeset them in Roman (using `\mathrm`): “ A_{\max} ”, not “ A_{\max} ”
- Avoid informal abbreviations such as “10k” for “10,000” or “4M” for “4,000,000” or “4 million”.
- Separate quantities from units: “4 GB”, not “4GB”. Use an unbreakable space (`\LaTeX` “`~`”)

3.9 Copyright

EAMT 2020 requires a copyright license statement. This should be inserted as an unnumbered footnote on the first column of the first page. The `\LaTeX` style file (and the Word template) adds the copyright statement automatically. Refer to the style file for instructions to change this if required.

3.10 Graphics

Illustrations: Place figures, tables, and photographs in the paper near where they are first discussed, rather than at the end, if possible. Wide illustrations may run across both columns. Do not use colour illustrations as they may reproduce poorly.

Captions: Provide a caption for every illustration; number each one sequentially in the form: “Figure 1. Caption of the Figure.”, “Table 1. Caption of the Table.” Type the captions of the figures and tables below the body, using 11-point text.

4 Length of Submission

Unless otherwise specified, the maximum length is 10 (ten) pages for research papers, 10 (ten) pages for user papers, 2 (two) pages for projects/products and 10 (ten) pages for the translators’ track papers. The page limit should be observed strictly. All illustrations, references, and appendices must be accommodated within these page limits, following the formatting instructions given in the present document.

References

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